



## Enroll to AutoPay with Checking or Savings Account

**MTE Member Number** — Provide your 10-digit member number for MTE

**Routing Number** 

**Account Number** 



Provide your bank routing and account numbers or attach a voided check.

I authorize MTE to withdraw my bill amount from my banking account on the due date posted on my bill ("Transfer Date"). If I have more than one MTE account associated with the indicated Member Number, this authorization will apply to all such accounts. I understand that this authorization will remain in full force and effect until I notify MTE that I wish to revoke this authorization by any of the following methods:

- In writing to MTE, Attn: Member Services Department PO Box 330008, Murfreesboro, TN 37133
- 2. By phone to 877-777-9020

I understand that MTE requires at least 15 days notice prior to the Transfer Date in order to cancel this authorization.



Signature & Date

## What is AutoPay?

AutoPay is Middle Tennessee Electric's recurring payment system through myMTE Mobile App and Web Portal or through our Member Services team. This system allows you to put a bank account or a credit/debit card on file to pay your bill each month automatically.

## How can I enroll in AutoPay online?

The easiest way to enroll in AutoPay is through myMTE Mobile App & Web Portal. It's free to use and puts more than just your billing information in the palm of your hand.

## If I sign-up, when will it start?

AutoPay begins on any new bills from the date you signed up and automatically charges your card or bank account on the due date of your bill. Additional fees may apply for a failed payment or insufficient funds.

If you have an outstanding balance, AutoPay will not be used to cover a previous balance. For example, you received a bill for \$75 last month, and you decide to enroll in AutoPay after receiving the bill. You will need to pay the \$75 bill to stay current, and next month's bill will begin the recurring payment of your bill through AutoPay.

Auto payments cannot be stopped within 48 hours of the scheduled payment. Any payments made to the outstanding balance will not affect the auto draft.