

# Request for Proposal (RFP)

## HERBICIDE



<b>TITLE:</b>	HERBICIDE
<b>OPEN DATE:</b>	June 25, 2026
<b>CLOSE DATE:</b>	July 24, 2026
<b>CLOSE TIME:</b>	Close of Business Day
<b>CONTACT:</b>	Vegetation Program Manager – Talley Floyd   E: <a href="mailto:TalleyFloyd@mte.com">TalleyFloyd@mte.com</a> Vegetation Management Support Specialist – Ashley Fetzer   <a href="mailto:AshleyFetzer@mte.com">AshleyFetzer@mte.com</a>

### SCOPE OF SERVICE

Middle Tennessee Electric Membership Corporation (“MTE”) is seeking bids from vendors to perform herbicide application services within the MTE service territory in Rutherford, Williamson, Cannon, and Wilson counties, in accordance with the scope of work attached hereto as Exhibit A and MTE’s Standard Terms and Conditions, which may be found at TC.

### SERVICE SCHEDULE

Bidder must be available to perform services after spring leaf-out and before the first fall frost.

Except for MTE-provided devices and equipment for its required software applications, the prices will include all necessary personnel, equipment, documents, etc., to perform the herbicide application or notification process, which includes notification door cards/hang tags for property owners to receive, as well as contacting property owners after receiving call-ins.

### INSURANCE

Vendor shall be responsible for workers’ compensation, property damage, and public liability insurance to insure its activities for the entire period when any work is being performed under this agreement pursuant to the terms and minimum limits as set forth below. MTE shall be named as an additional insured on all appropriate policies, and Vendor shall provide a waiver of subrogation on appropriate policies. Certificate of said insurance showing Vendor has retained coverage shall be provided to MTE in writing.

General Public Liability – Bodily Injury and Property Damage	\$5,000,000
Automobile - Bodily Injury and Property Damage	\$5,000,000
Workmen’s Compensation	statutory limits
Employers’ Liability	\$1,000,000

### RESERVATIONS

MTE reserves the right to:

1. Reject any proposal that is not received by the response deadline or is otherwise nonresponsive to the RFP.
2. Reject any or all proposals submitted in response to the RFP.
3. Withdraw the RFP at any time and for any reason.
4. Make multiple or partial bid awards.
5. Use the contractor on an as-needed, where-needed basis.

**INQUIRIES, SUBMISSION INSTRUCTIONS AND DEADLINE**

1. All inquiries regarding the meaning or the intent of the RFP are to be submitted in writing via email to: Vegetation Program Manager Talley Floyd | Email: [TalleyFloyd@mte.com](mailto:TalleyFloyd@mte.com) with a copy to Vegetation Management Support Specialist Ashley Fetzer | Email: [AshleyFetzer@mte.com](mailto:AshleyFetzer@mte.com)
2. To submit a proposal, complete and submit the information requested in **Schedules 1 & 2** linked hereto and submit by the deadline.
3. The deadline to submit a proposal is: **July 24, 2026.**

***\*\*Proposals received after the date and time prescribed for the delivery will be rejected.***

## EXHIBIT A

### SCOPE OF WORK

#### 1.0 GENERAL SCOPE

- 1.1 These specifications require the furnishing of all supervision, materials, labor, supplies, tools, equipment, transportation, etc., necessary to perform one year of herbicide application on a lump sum price specified by Middle Tennessee Electric Membership Corporation ("MTE").
- 1.2 All work shall be conducted by well-established, competent, skilled operators trained, experienced, certified, licensed, and normally employed in the specialty of herbicide application along utility rights-of-way in the vicinity of energized power lines and equipment owned and operated by MTE.
- 1.3 MTE will provide circuit maps for the contractor to work detailing trees and brush to be treated. As a matter of policy, and in order to improve the overall condition of the MTE electric system, the contractor shall follow the circuit maps to the letter. Upon completion of all work documented on the circuit maps, the contractor shall return the circuit maps to the MTE Vegetation Management Specialist for approval.
- 1.4 No herbicides, chemical sprays, or growth retardants shall be used on established trees without the advanced written approval of the MTE Vegetation Management Specialist for approval.
- 1.5 Herbicide application should proceed in a straightforward, logical, and orderly manner as outlined by circuit maps which will be given to the contractor at the beginning of a project. The contractor should not skip around the circuit area.
- 1.6 It is the contractor's duty and responsibility to recognize hazardous conditions (broken or cracked poles, low wires, broken cross arms, loose guy wires, broken insulators, leaking transformers, etc.) that affect the electric system. Furthermore, contractors have the duty to initiate prompt, appropriate corrective action under emergency conditions or to report the situation to the MTE Vegetation Management Specialist for approval of resolution at a later date.
- 1.7 The work performed within the scope of this Agreement and these specifications may place the contractor, its agents, servants, employees, and sub-contractor(s) near, about, adjacent to, and in the vicinity of energized lines, transformers, or other operating equipment of MTE. The energy therein will not be interrupted during contractor operations without advance notice, except in any emergency endangering life, health, and/or property.

#### 2.0 HERBICIDE APPLICATION

- 2.1 The contractor shall use only those herbicides approved and allowed for use by local, state, and federal laws and regulations.
- 2.2 The contractor shall utilize herbicide and mix ratios most effective for controlling the targeted brush.
- 2.3 The contractor shall handle, store, mix, apply, transport, and dispose of all herbicide material in a manner consistent with all applicable local, state, and federal laws and regulations.
- 2.4 The preferred method of herbicide application shall be backpack application with a spray nozzle.

- 2.5 All herbicide applications shall be sensitive to public safety and environmental, aesthetic, and animal care requirements. To this end, the contractor shall exercise competent work practices to ensure that no harm occurs to persons, property, livestock, or the general environment as a result of the method, location, mix ratio, or timing of herbicide applications.
- 2.6 Herbicide application will not be applied in weather conditions deemed unfavorable by the manufacturer.
- 2.7 The contractor shall mix and apply herbicides in accordance with the manufacturer's recommendations and all applicable local, state, and federal laws and regulations.
- 2.8 When applicable, the contractor shall maintain a summary totaling the gallons of chemical(s) applied by mixture, mixture ratios, and treatment type.

### **3.0 MEMBER CONTACTS**

- 3.1 The contractor shall maintain accurate records of all customer calls and have the ability to relay pertinent information to field personnel.
- 3.2 In every endeavor, MTE strives to establish and maintain outstanding member relations. The contractor's ability to communicate effectively with MTE members has a direct impact on these relations and the consideration of a contract extension. Should MTE consider the actions of the contractor detrimental to member relations, the contractor will be dismissed.
- 3.3 In cases where the property owner objects to herbicide application, the contractor shall exert all reasonable effort to overcome the objection while maintaining outstanding public relations. If member objections persist, the contractor shall contact the MTE Vegetation Management Specialist.
- 3.4 Arrangements made between the contractor and the property owner regarding access to the work site are the sole responsibility of the contractor.
- 3.5 The normal schedule for herbicide application crews shall closely match that of the regular, daily shift of the MTE Vegetation Management Department, 6:30 AM – 5:00 PM. However, pending weather conditions, herbicide work may be allowed up to 7:00 PM on weekdays and on Saturdays per MTE Vegetation Management Specialist approval.